**应聘人员登记表**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **姓**  **名** | **现 名** | |  | | | | **性 别** | | |  | | | **民 族** | | | |  | | | | 1寸免冠照  （请务必在此添加电子照片） | | |
| **曾用名** | |  | | | | **出生日期** | | |  | | | **婚姻状况** | | | |  | | | |
| **最高学历** | | |  | | | | **最高学位** | | |  | | | **所学专业** | | | |  | | | |
| **出生地** | | |  | | | | **籍 贯** | | |  | | | **健康状况** | | | |  | | | |
| **政治面貌** | | |  | | | | **加入年月** | | |  | | | **参加工作年月** | | | |  | | | |
| **身 高** | | |  | | | | **体 重** | | |  | | | **户籍所在地** | | | |  | | | |
| **国境外长期/永久居留权** | | | | | | | 是/否（如“是”请填写详情） | | | | | | | | | | | | | |
| **身份证号码** | | |  | | | | | | | | | **联系电话** | | | |  | | | | | | | |
| **电子邮箱** | | |  | | | | | | | | | **微信号** | | | |  | | | | | | | |
| **户籍地址** | | |  | | | | | | | | | **现居住地址** | | | |  | | | | | | | |
| **现任职公司及职务** | | |  | | | | | | | | | **应聘部门和岗位** | | | |  | | | | | | | |
| **金融从业**  **资格情况** | | |  | | | | | | | | | | | | | | | | | | | | |
| **专业认证**  **资格情况** | | |  | | | | | | | | | | | | | | | | | | | | |
| **外语程度** | | |  | | | | | | | | | | | | | | | | | | | | |
| **行业内奖惩情况** | | |  | | | | | | | | | | | | | | | | | | | | |
| **人事档案**  **保管机构** | | |  | | | | | | | | | | | | | | | | | | | | |
| **是否有亲属**  **在我司工作** | | | 否 □ 是 □ | | | | | 姓名 职务 与本人关系 | | | | | | | | | | | | | | | |
| **教育经历（从高中填起）** | | | | | | | | | | | | | | | | | | | | | | | |
| **起止年月** | | | | **院校** | | | | | | | **系、专业** | | | | **学历** | | | | **是否**  **统招** | **是否**  **全日制** | | | **证明人** |
|  | | | |  | | | | | | |  | | | |  | | | |  |  | | |  |
|  | | | |  | | | | | | |  | | | |  | | | |  |  | | |  |
|  | | | |  | | | | | | |  | | | |  | | | |  |  | | |  |
|  | | | |  | | | | | | |  | | | |  | | | |  |  | | |  |
|  | | | |  | | | | | | |  | | | |  | | | |  |  | | |  |
| **工作经历（从首次参加工作填起，同一单位不同部门工作经历应分开填写）** | | | | | | | | | | | | | | | | | | | | | | | |
| **起止年月** | | | | | **工作单位** | | | | | | **部门** | | | **职务** | | | | **证明人**  **（直接上级）** | | | | **联系电话** | |
|  | | | | |  | | | | | |  | | |  | | | |  | | | |  | |
|  | | | | |  | | | | | |  | | |  | | | |  | | | |  | |
|  | | | | |  | | | | | |  | | |  | | | |  | | | |  | |
|  | | | | |  | | | | | |  | | |  | | | |  | | | |  | |
|  | | | | |  | | | | | |  | | |  | | | |  | | | |  | |
| 可插入行 | | | | |  | | | | | |  | | |  | | | |  | | | |  | |
| **家庭主要成员** | | | | | | | | | | | | | | | | | | | | | | | |
| **称谓** | | **姓 名** | | | | **出生年月** | | | **工作单位及职务** | | | | | | | | | | | | | | |
|  | |  | | | |  | | |  | | | | | | | | | | | | | | |
|  | |  | | | |  | | |  | | | | | | | | | | | | | | |
|  | |  | | | |  | | |  | | | | | | | | | | | | | | |
|  | |  | | | |  | | |  | | | | | | | | | | | | | | |
| **其他需要说明的情况：**  包括但不限于以下内容：  1、目前是否在党政机关或其他企事业单位、营利性单位兼职？（如有请补充说明，现任职单位除外）  2、重大疾病情况。  **如无需要说明的情况请填写“无”。** | | | | | | | | | | | | | | | | | | | | | | | |
| **应聘须知：**  1.应聘人员需提供与表格一致的学历学位证扫描件（如为境外学历需同步提供教育部学历认证），信息中如涉及到专业证书、职务任命、重要奖惩信息的，需提供相关证明文件；  2.应聘人员须依据我司招聘要求，提供真实可靠的个人信息，公司将通过第三方征信服务机构对所提供信息真实性进行核查；  3.严禁伪造、涂改证件、证明，篡改工作、教育经历，隐瞒可能影响公司判断的重要情况或以其他不正当手段获取应聘资格，凡违反招聘规定的应聘人员，公司将取消其应聘资格；对已录用人员，一经查实，公司将解除劳动合同，予以辞退。若在此过程中造成公司经济损失的，需承担相应的经济赔偿责任。 | | | | | | | | | | | | | | | | | | | | | | | |
| **声明：**  本人已仔细阅读应聘须知，并证实上述填写的各项资料内容真实完整，无掩饰任何不利申请此岗位之资料。本人自愿承担因隐瞒事实而带来的一切后果。  本人已知晓并接受公司或公司指定的第三方机构对我进行背景调查，并在此给予授权。  申请人签名：  日期： | | | | | | | | | | | | | | | | | | | | | | | |

宁波甬能综合能源服务有限公司制